



## WEIGHMASTER

Unions have their own processes to record official weights for weight-restricted grades and may also require players to present a copy of their birth certificate or passport to verify their age. A photograph of the player is often taken to allow officials to identify players on game day. The weight, DoB and photo all appear on the Squad Sheets (team lists) generated by Sporty TeamBuilder, along with a visual indicator that denotes if the player has dispensation to play out of the normal grade for their weight/age.

The weighmaster access provides a method for Union officials to login and easily manage and verify player weights and birthdate details on busy weigh-in evenings or club days, record whether a player has dispensation to play out of grade and capture a photo of the player that becomes displayed on the Squad Sheet. Player weight and photo can also be locked so Club Officials cannot modify these fields after it has been verified by the Union Official.

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## Obtaining Access

Each provincial union should nominate a person for Sportsground to assign the Weighmaster Access user permission.

When this access is assigned, this person will now be able to provide other users in their Provincial Union with access to the weighmaster user permission (provided they also have Webmaster user permission) through the Admin Settings tile on their Provincial Unions Sporty dashboard.

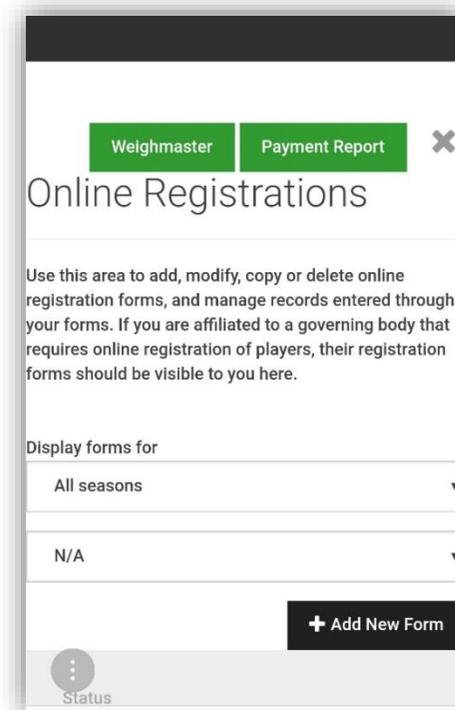
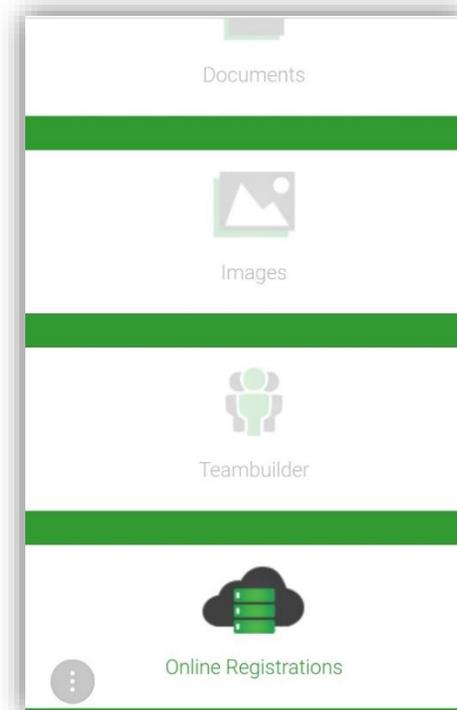
The screenshot shows the "Invite User" form. It has three input fields for "Email Address", "First Name", and "Last Name", each with a blue cursor icon on the right. Below these is a tabbed interface with "Websites" and "Databases" tabs. Under "Assign Access", there are two dropdown menus: the first is set to "N/A" and the second is set to "All seasons". At the bottom, there are three checkboxes: "Webmaster (main website plus all subsites)", "SKED System Administrator", and "Weighmaster".

## Accessing Weighmaster

The user with weighmaster permission can login to their Provincial Unions Sporty site using the admin login at the bottom of the page.

After logging in they should select the dashboard icon at top left, scroll to the Online Registrations tile, then select the "Weighmaster" button.

The screenshots below demonstrate this process on a mobile phone.

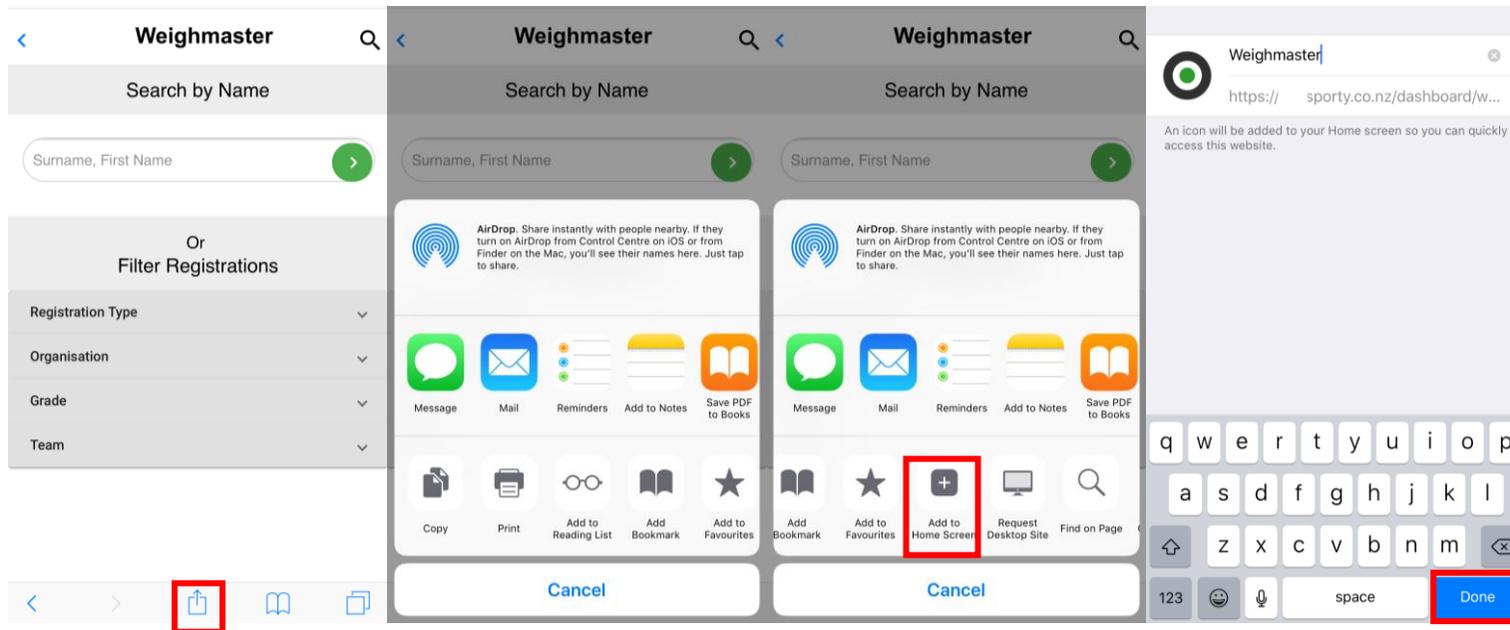


## Saving to Home Screen for future quick access

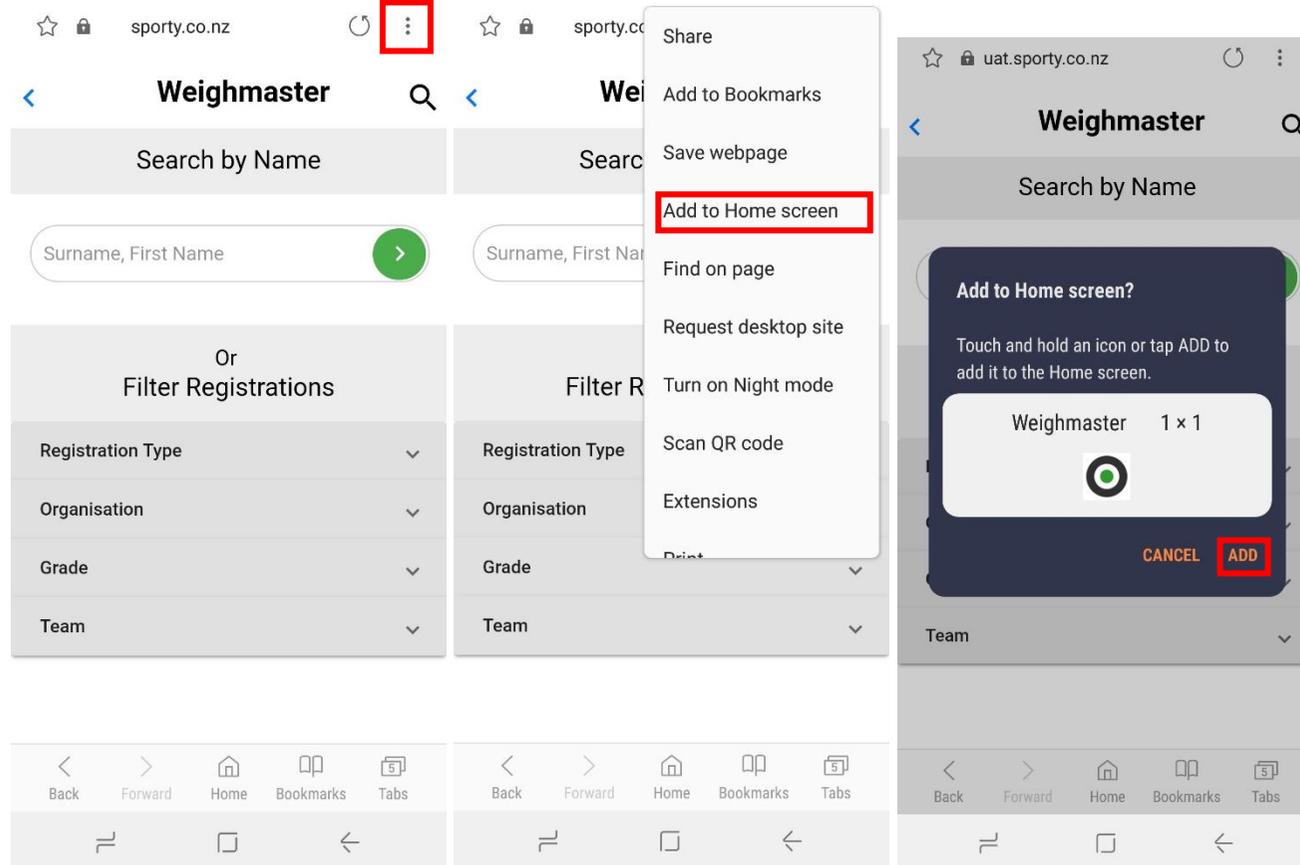
The Weighmaster will then be presented with the weighmaster home screen. We suggest saving this to your home screen so it can be easily accessed.

**Note:** For security purposes, we do NOT recommend saving your Sporty login to your device.

### iOS



## Android

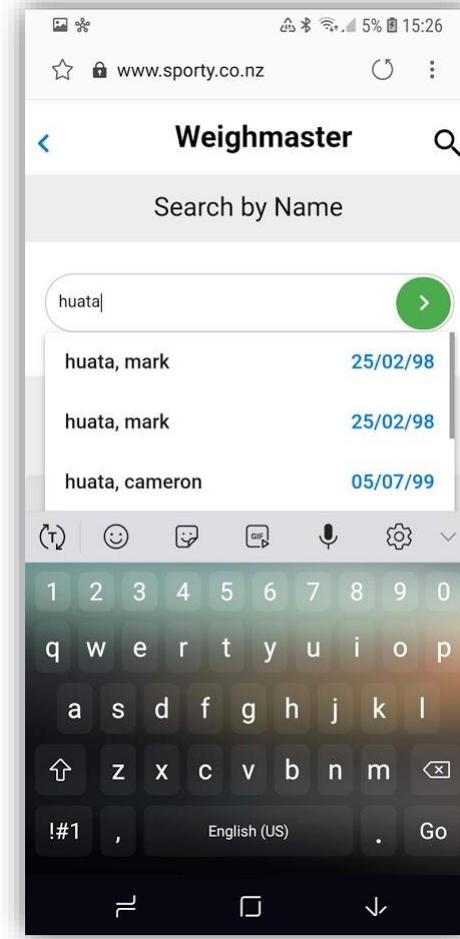
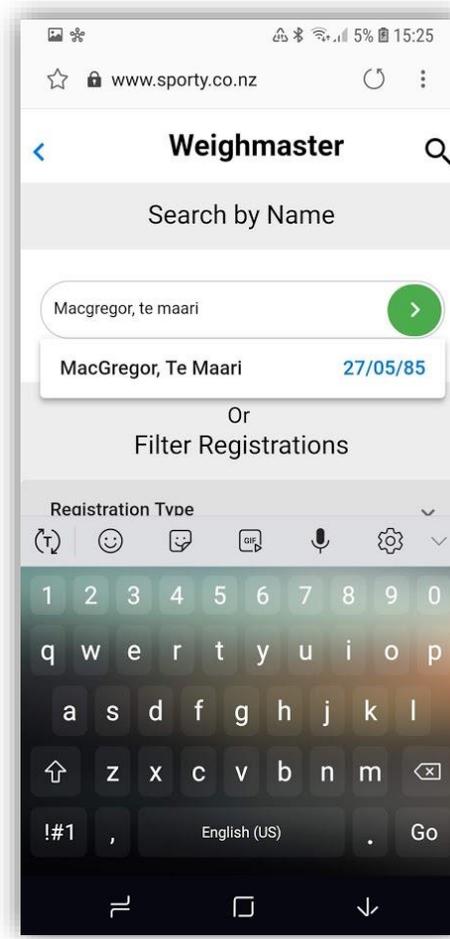
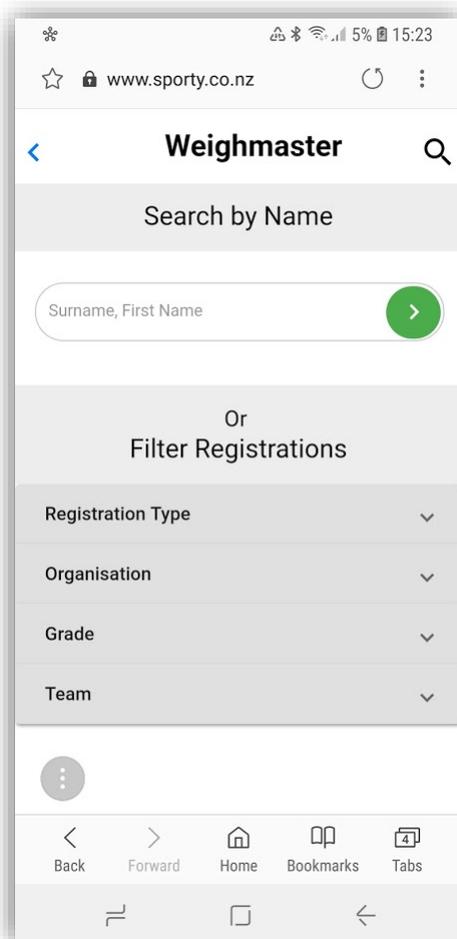


The image shows a sequence of three screenshots from an Android phone demonstrating how to add the Sporty website to the home screen. The first screenshot shows the website 'sparty.co.nz' with the 'Weighmaster' search page. A red box highlights the three-dot menu icon in the browser's address bar. The second screenshot shows the menu that appears after tapping the icon, with 'Add to Home screen' highlighted by a red box. The third screenshot shows the 'Add to Home screen?' dialog box with the text 'Touch and hold an icon or tap ADD to add it to the Home screen.' and a preview of the home screen icon labeled 'Weighmaster 1 x 1'. The 'ADD' button in the dialog is highlighted with a red box.

## Search for a Player

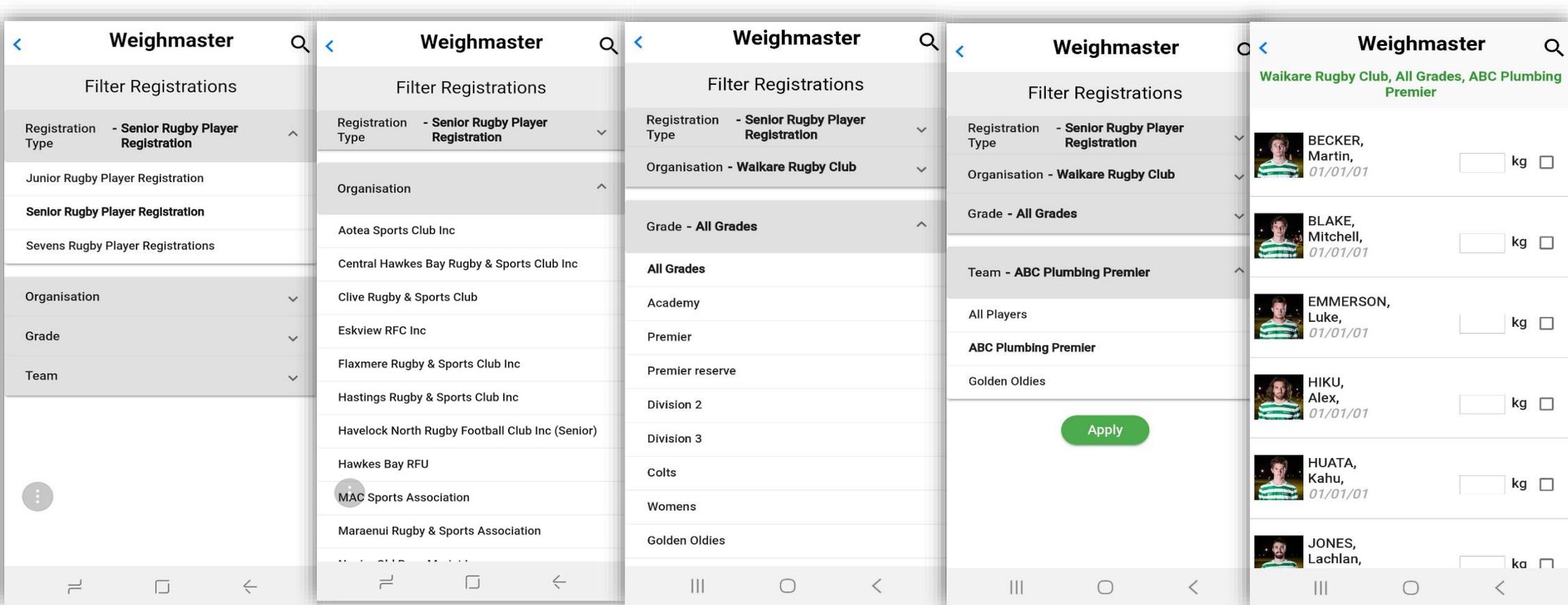
The weighmaster can choose to search for a player by name or to filter registrations to a subset of players from a specific club.

To search, enter the player last name. You can reduce the returned search results by entering a Surname followed by a comma, then the players first name.



## Filter registrations by Club

The weighmaster can filter returned results by selecting the registration type and the club. There is also the option to select a specific grade or team to further reduce returned results.



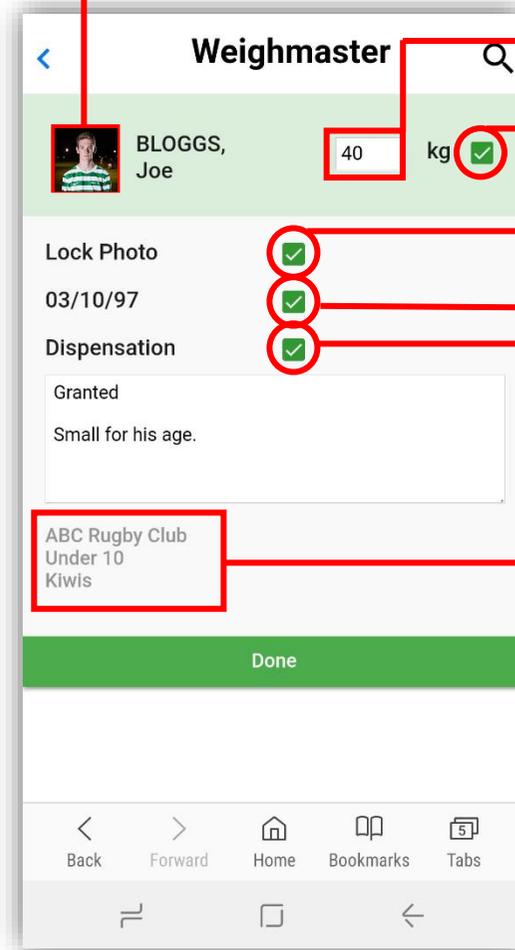
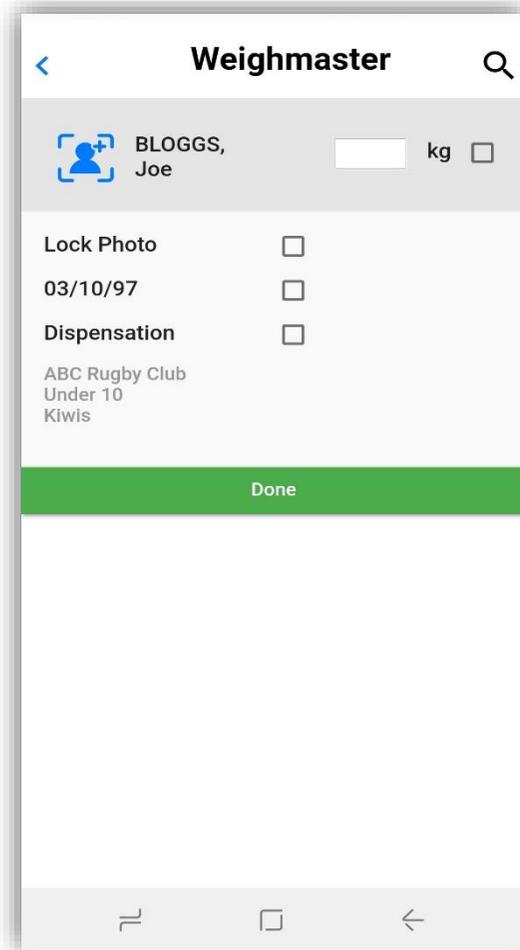
The screenshots illustrate the following steps in the Weighmaster app:

- Step 1:** The 'Filter Registrations' screen. The 'Registration Type' is set to 'Senior Rugby Player Registration'. The 'Organisation' dropdown is open, showing a list of clubs including Aotea Sports Club Inc, Central Hawkes Bay Rugby & Sports Club Inc, Clive Rugby & Sports Club, Eskview RFC Inc, Flaxmere Rugby & Sports Club Inc, Hastings Rugby & Sports Club Inc, Havelock North Rugby Football Club Inc (Senior), Hawkes Bay RFU, MAC Sports Association, and Maraenui Rugby & Sports Association.
- Step 2:** The 'Filter Registrations' screen. The 'Registration Type' is 'Senior Rugby Player Registration' and the 'Organisation' is 'Waikare Rugby Club'. The 'Grade' dropdown is open, showing options: All Grades, Academy, Premier, Premier reserve, Division 2, Division 3, Colts, Womens, and Golden Oldies.
- Step 3:** The 'Filter Registrations' screen. The 'Registration Type' is 'Senior Rugby Player Registration', the 'Organisation' is 'Waikare Rugby Club', and the 'Grade' is 'All Grades'. The 'Team' dropdown is open, showing options: All Players, ABC Plumbing Premier, and Golden Oldies. An 'Apply' button is visible at the bottom.
- Step 4:** The 'Filter Registrations' screen. The filters are applied, and the results are displayed for 'Waikare Rugby Club, All Grades, ABC Plumbing Premier'. The results list includes:
  - BECKER, Martin, 01/01/01
  - BLAKE, Mitchell, 01/01/01
  - EMMERSON, Luke, 01/01/01
  - HIKU, Alex, 01/01/01
  - HUATA, Kahu, 01/01/01
  - JONES, Lachlan, 01/01/01

## Viewing and Modifying a player record

Selecting a player registration brings up the details of that registration including:

Photo, Player Name, Weight, Weight Verified, DOB, DOB Verified, Dispensation, Grade, Team.



Tap this box to take a photo of the player

Enter player weight into this box

Tap this box to verify and lock the players weight

Tap this box to prevent the players club/school from modifying the player photo

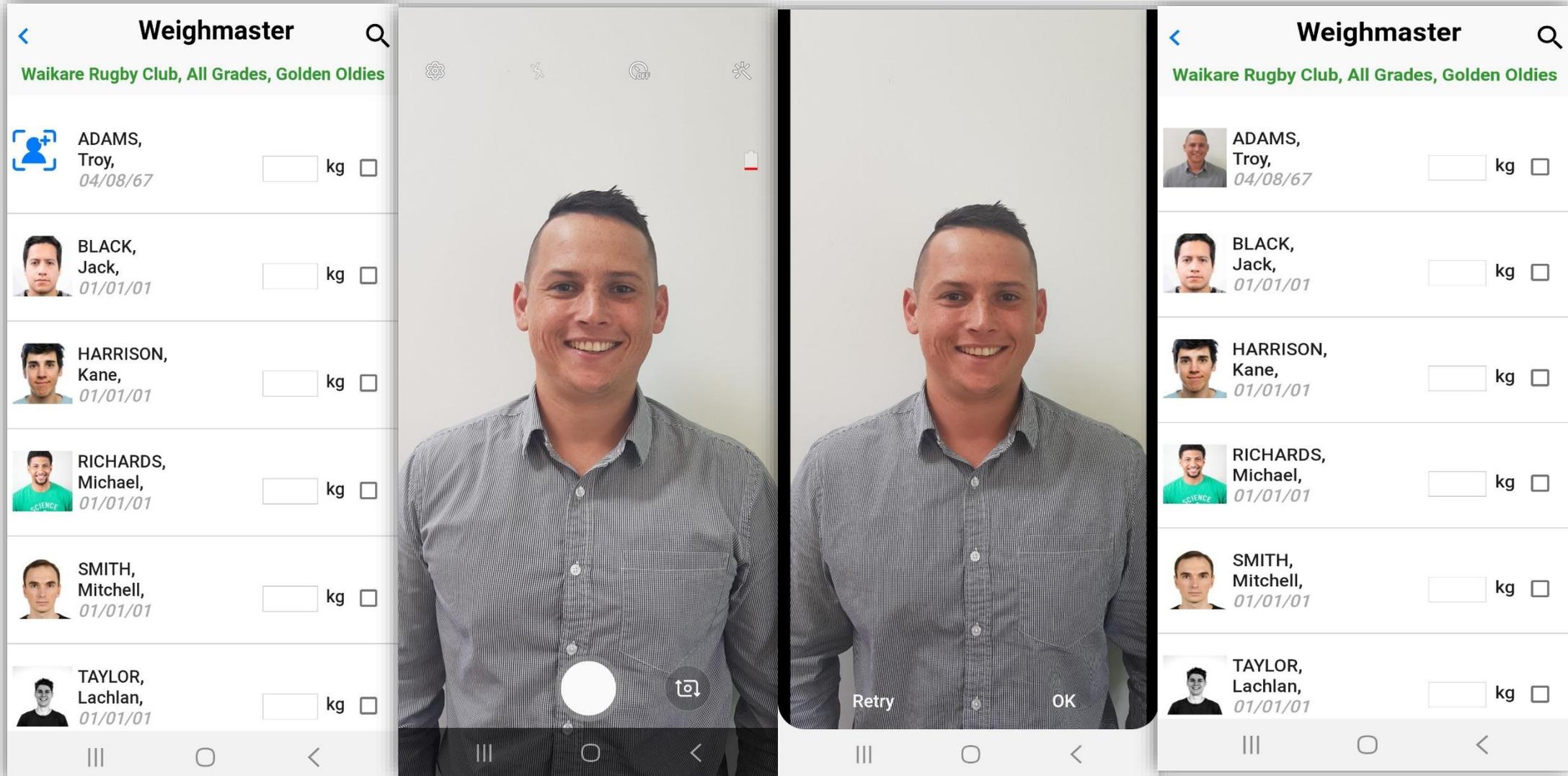
Tap this box to verify the players Date of Birth

Tap this box to grant this player with dispensation. Text surrounding dispensation can be added/modified.

Player Club  
Player Grade  
Player Team

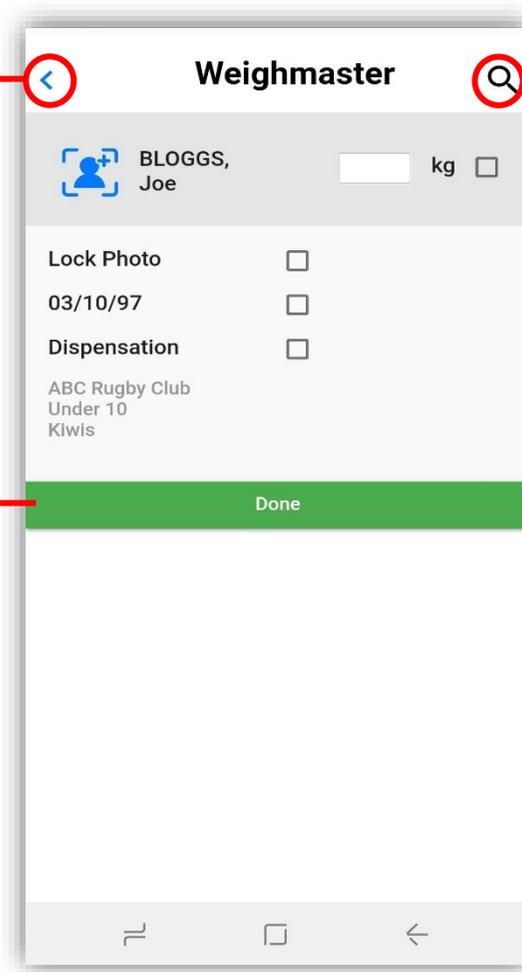
## Taking player photos

The weighmaster can take a new player photo, or edit an existing photo by tapping the blue photo icon or the existing player image.



## Navigation

Tap this back icon to return to the previous screen



Tap this search icon to return to a cleared search/home screen

Done to save changes

## Squad Sheet Updates

Any changes made to a player registration by the weighmaster will update the registration record that the club views. This information will also appear on the squad sheet report that Sporty club and school administrators can produce within teambuilder.

Edit team
Close

Team name:  Grade:  Team web address: [what's this?](#)  [Squad Sheet](#) [Export](#)

First name	Last name	Gender	DOB	Phone	Email	Role(s)	Edit	Remove
<span style="color: red;">Martin</span>	<span style="color: red;">Becker</span>	Male	01/01/2001	123123123	nzrugby@sporty.co.nz	<span style="color: green; font-weight: bold; font-size: 1.2em;">P</span> +		

On the squad sheet, players may display a number of visual identifiers:

- Player name in red indicates the player does not have an active status
- Blue tick indicates the players weight or DOB has been verified by the weighmaster
- Red Asterisk (\*) indicates the player has had dispensation applied to their registration

**Note:** Player's names also appear red within Teambuilder if the player is not active

## 2019 SQUAD SHEET

SPORTY

TEAM OFFICIALS

### ABC Marist

Team Name: ABC Plumbing Premier

Grade: Quickrip

Sportsground Scorer: Volunteer | sportsgroundtest3@mail.com

Sportsground Volunteer: Volunteer | sportsgroundtest2@mail.com

TEAM MEMBERS



**Mitchell BARRY**  
27/06/2000 (17)  
Male, 88Kg  
Rugby ID - 553866



**Shaun BERRYMAN**  
27/05/2000 (17) ✓  
Male, 85Kg  
Rugby ID - 612042



**Evan BLYTH**  
21/09/2001 (16)  
Male, 83Kg  
Rugby ID - 1693218



**Cody BROEKHUIZEN**  
20/12/2000 (17)  
Male, 88Kg  
Rugby ID - 653494



**Bailey COUNIHAN**  
24/10/2000 (17) ✓  
Male, 82Kg  
Rugby ID - 879981



**Solomona FAITAUA-NANAI**  
22/08/2000 (17) ✓  
Male, 100Kg\*  
Rugby ID - 574630



**Liam HANSEN**  
16/06/2000 (17)  
Male  
Rugby ID - 623802



**Kodi HAYDON**  
08/01/2001 (16) ✓  
Male  
Rugby ID - 609699



**Jayden HORGAN**  
18/06/2002 (15) ✓  
Male, 115Kg  
Rugby ID - 1673288



**Tom JACK**  
30/08/2000 (17)  
Male, 74Kg  
Rugby ID - 1742023



**Matthew KEPPEL**  
02/09/2001 (16)  
Male, 85Kg  
Rugby ID - 956897



**James MCCULLOCH**  
02/02/2001 (16) ✓  
Male, 75Kg  
Rugby ID - 632529



**Heneli MOALA**  
08/12/2000 (17)  
Male, 85Kg  
Rugby ID - 682423



**Sam NICHOLLS**  
14/08/2002 (15)  
Male, 69Kg  
Rugby ID - 768462



**Valentinino PUNIVAI**  
14/03/2001 (16)  
Male, 100.2Kg  
Rugby ID - 1729067



**Max RIMMER**  
31/01/2001 (16)  
Male, 85Kg  
Rugby ID - 621816



**Tristyn SCHEEPERS**  
08/05/2000 (17)  
Male, 124Kg  
Rugby ID - 723225



**Liam SCOTT**  
16/02/2001 (16) ✓  
Male, 82Kg  
Rugby ID - 691597



**Jayden TE AWA**  
31/05/2000 (17)  
Male, 85Kg  
Rugby ID - 1742131



**Reuben TIWEKA**  
24/08/2000 (17) ✓  
Male, 78Kg  
Rugby ID - 537161



**Waitangi TUISUGA**  
17/09/2000 (17) ✓  
Male  
Rugby ID - 776686



**Tasipale VALAVALA**  
02/12/2000 (17) ✓  
Male, 94Kg\*  
Rugby ID - 669085



**Connor WATHERSTON-SPENCER**  
17/01/2002 (15)  
Male  
Rugby ID - 776748



**Kiam WILSON**  
04/03/2002 (15)  
Male, 77Kg  
Rugby ID - 1654680

KEY

★ Dispensation Granted

✓ Verified by PU

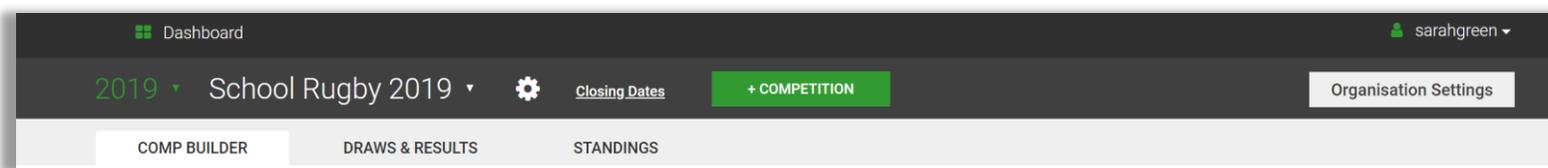
Players that do not have an Active status are displayed in Red.

Generated at 11:43 PM 6/05/2019

## Restricting Team Entries and Player Movement

Provincial Unions can now set a team entry closing date for individual grades. When the team entries closing date has passed, Club and School Administrators are prevented from adding teams, changing a team's grade, or changing a team's name.

Provincial Unions can now also set a Team Building closing date for individual grades. When the team building closing date has passed, Club and School Administrators are prevented from adding or removing players from their squad in Teambuilder. Provincial Unions can change these dates at any time by clicking **Closing Dates** in SKED.



A modal will display all grades used in that competition. Simply select a closing date using the Calendar, then press save.

Grade End Dates
✕

Grade	Closing date for Team Entry	Closing date for Team Building
Heartland Bank 1st XV - 1A	<input type="text" value="2019-03-29"/>	<input type="text" value="2019-04-05"/>
Heartland Bank 1st XV - 1B	<input type="text" value="2019-04-12"/>	<input type="text" value="2019-04-26"/>
Heartland Bank 1st XV - 1C	<input type="text" value="2019-04-12"/>	<input type="text" value="2019-04-26"/>
2nd Grade - 2A	<input type="text" value="2019-04-26"/>	<input type="text" value="2019-05-10"/>
2nd Grade - 2B	<input type="text" value="2019-04-26"/>	<input type="text" value="2019-05-10"/>
2nd Grade - 2C	<input type="text" value="2019-04-26"/>	<input type="text" value="2019-05-10"/>



This action will update the dates displayed in Teambuilder for all organisations that report to your Provincial Union.

**TeamBuilder - Junior Rugby Player Registration (2019)** EXPORT

**Dilworth School**

2018 | 2019 | Administrator/Volunteer Registration | Rugby Coach Registration

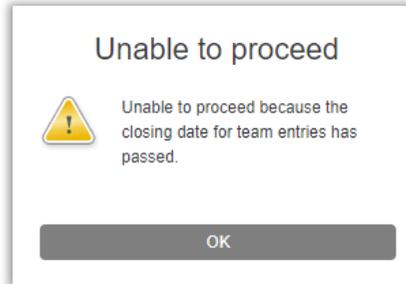
+ ADD NEW Filter roles and permissions

	First name	Last name	Gender	Weight	DOB	Grade	Team	Roles
	Slone	Aho	Male	<input type="text"/>	14/04/2001	2nd Grade - 2B	—	<span style="background-color: green; color: white; border-radius: 50%; padding: 2px;">P</span>
	Vilisoni	Ahoveloo	Male	<input type="text"/>	30/07/2008	Primary School	—	<span style="background-color: green; color: white; border-radius: 50%; padding: 2px;">P</span>
	Jakob	Autagavaia	Male	<input type="text"/>	07/02/2007	Primary School	—	<span style="background-color: green; color: white; border-radius: 50%; padding: 2px;">P</span>
	Asher	Boyd	Male	<input type="text"/>	03/04/2008	Primary School	—	<span style="background-color: green; color: white; border-radius: 50%; padding: 2px;">P</span>
	Rikky	Burrows-chatwin	Male	<input type="text"/>	08/11/2008	Primary School	—	<span style="background-color: green; color: white; border-radius: 50%; padding: 2px;">P</span>
	Harry	Cocker	Male	<input type="text"/>	05/11/2007	Primary School	—	<span style="background-color: green; color: white; border-radius: 50%; padding: 2px;">P</span>
	Tyson	Corin	Male	<input type="text"/>	03/11/2008	Primary School	—	<span style="background-color: green; color: white; border-radius: 50%; padding: 2px;">P</span>
	Fili	Fanguna	Male	<input type="text"/>	15/10/2001	Heartland Bank 1st XV - 1A	—	<span style="background-color: green; color: white; border-radius: 50%; padding: 2px;">P</span>
	Laukau	Halatanu	Male	<input type="text"/>	06/08/2003	2nd Grade - 2B	—	<span style="background-color: green; color: white; border-radius: 50%; padding: 2px;">P</span>
	Raakaha	Kanohi	Male	<input type="text"/>	20/12/2001	2nd Grade - 2B	—	<span style="background-color: green; color: white; border-radius: 50%; padding: 2px;">P</span>

**2019 Teams** All grades

	Team Entries Close	Team Building Close
Heartland Bank 1st XV (0 teams)	12/04/2019	31/08/2019
Heartland Bank 1st XV - 1A (1 teams)	29/03/2019	05/04/2019
1st XV (0)		
Heartland Bank 1st XV - 1B (0 teams)	12/04/2019	26/04/2019
Heartland Bank 1st XV - 1C (0 teams)	12/04/2019	26/04/2019
2nd Grade (0 teams)	12/04/2019	31/08/2019
2nd Grade - 2A (0 teams) <span style="background-color: green; color: white; padding: 2px;">+ ADD TEAM</span>	10/05/2019	17/05/2019
2nd Grade - 2B (0 teams) <span style="background-color: green; color: white; padding: 2px;">+ ADD TEAM</span>	10/05/2019	17/05/2019
2nd Grade - 2C (0 teams) <span style="background-color: green; color: white; padding: 2px;">+ ADD TEAM</span>	10/05/2019	17/05/2019

If the team entry close off date has passed, club and school administrators are unable to add teams, delete teams, change a team's grade, or change a team's name.



### Edit team Close

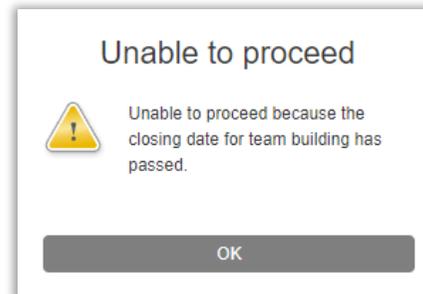
Team name: 1st XV \*    Grade: Heartland Bank 1st XV    Team web address: [what's this?](#)    [Squad Sheet](#)    [Export](#)

//uat.sporty.co.nz/1a12 \*

First name	Last name	Gender	DOB	Phone	Email	Role(s)	Edit	Remove
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[Save and Close](#)

If the team building close off date has passed, club and school administrators are unable to add or remove players from their squad in Teambuilder.





## FAQ's

### **Will data entered by the Weighmaster update the NRD?**

Entry of player weight and dispensation will automatically be updated in the NRD. Weight verified and DOB verified will be stored within Sporty, and updated in the NRD at a later stage.

### **What will the Club see when player photo is locked?**

When the club attempts to modify the player photo on their registration record, they will receive a message "Player photo is locked, please contact your Provincial Union".

### **What will the Club see when player weight is locked?**

The weight will be displayed in the weight field, but will have a grey background and is unable to be edited.

### **How do you lock the Date of Birth**

Neither the player or the Club or School Administrator can change the Date of Birth in Sporty when a registration has been submitted, so there is no need to lock the player Date of Birth.

### **How is dispensation displayed to the clubs?**

The player will have a Red Asterisk (\*) next to their weight wherever their weight is displayed (Squad sheet, Teambuilder, Online Registrations). The club will not have access to view the text surrounding the players dispensation.